

COMPLETED ACTIONS WILL BE MOVED TO THE 'REPORTED COMPLETE' TAB ONCE THEY

BLUE TEXT INDICATES NEW ACTIONS ADDED

Action Number	Meeting Date	Action and Information Requests	Owner	Directorate	Progress Update	Due date	Reported complete
1	07/09/21	check and confirm if the Human Rights Act is highlighted as a workshop requirement for social workers	Claire Ward	Corporate Centre	Legal services checking	02/11/21	OVERDUE
2	07/09/21	provide an example of an induction pack for new starters	Claire Ward	Corporate Centre	Legal services checking	02/11/21	OVERDUE
5	12/10/21	Circulate to the Committee the Key Performance Indicators (KPIs) of the Children's Centre Service contracts, with comparisons of the different providers used within the County.	Richard Watson		To be completed	07/12/21	OVERDUE
6	12/10/21	The Deputy Monitoring Officer to provide the Committee with the current procurement rules, including the guidance on current exemptions to these rules.	Kate Charlton	Corporate Centre	Legal services checking	07/12/21	OVERDUE
7	12/10/21	Information on the Friends of Ledbury to be forwarded to the Committee.	Richard Watson		To be completed	07/12/21	OVERDUE
10	23/11/21	That the Committee receive an update on the next IRO report			Target of getting the IRO report 2021-22 to Scrutiny much earlier, hopefully June /July - SCHEDULED FOR JULY	30/07/22	IN PROGRESS
13	12/02/22	That quantitative data for the report presented be sent to Committee Members	Matthew Sampson	Children's Services	To be completed		
14	12/02/22	The Director for Children's Services would provide the Committee with the data on how long it took to get a statement of education need.	Darryl Freeman	Children's Services	To be completed		
15	22/03/22	Send out a report and update of the work programme and statement of next meetings.	Clerk to the committee	Corporate Centre	Noted	28/04/22	OVERDUE
16	28/04/22	Send out a written response to the supplementary questions provided by members of the public and members of the committee.	Darryl Freeman	Children's Services	To be completed with Legal services to review	10/05/22	COMPLETE
17	28/04/22	A copy of the employment contracts for Social Workers are circulated to the committee	Darryl Freeman	Children's Services	To be completed (HR request)	17/05/22	
18	28/04/22	Further detail provided to explain the figures set out in Appendix A. Table 1 in relation to the increased budget figures, £11.4m	Darryl Freeman	Children's Services	To be completed.	17/05/22	
19	28/04/22	Regular updates be circulated to members on the progress on Corporate Parenting.	Darryl Freeman	Children's Services	To be completed.	01/07/22	ONGOING
20	28/04/22	Monthly updates starting the end of May on the progress of the improvement plan, to all members via briefing note	Darryl Freeman	Children's Services	To be completed.	31/05/22	ONGOING
21	28/04/22	New format for looked after children to be updated and provided to the committee in the form of a briefing note within two weeks of the committee meeting.	Darryl Freeman	Children's Services	To be completed.	10/05/22	
22	28/04/22	Version 2 of the improvement plan be updated and circulated to the committee	Darryl Freeman	Children's Services	To be completed.	06/05/22	OVERDUE